



**SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT 522**

**BOARD POLICY**

---

<b>TITLE:</b>	<b>Refund Policy</b>
<b>CODE:</b>	<b>4021</b>
<b>DATE ADOPTED:</b>	<b>October 16, 1991</b>
<b>DATE REVIEWED:</b>	<b>Feb 2011; Apr 2012; Aug 2015</b>
<b>DATE AMENDED:</b>	<b>Sept 1998; Mar 2011; Aug 2015</b>

---

The Board of Trustees recognizes that circumstances may warrant the refund or forgiveness of a student's tuition and fees.

The administration is authorized to approve refunds in accordance with the Administrative Procedures accompanying this Policy. In those instances, not specifically enumerated, the appropriate vice president or designee may authorize a refund or credit as appropriate to the circumstances.